Registration Form
IONM Advanced Summer School

DGKN
Deutsche Gesellschaft
für Klinische Neurophysiologie
und Funktionelle Bildgebung e.V.

DGKN e.V. – German Society for Clinical Neurophysiology
and Functional Neuroimaging (DGKN, registered association)
c/o IONM
Salvador-Allende-Platz 29
07747 Jena, Germany

→ **Contact Details DGKN Office**

Phone +49 3641 2956005
Mobile +49 176 61742744

assistenz@dgkn.de

! Please complete the registration form and send it by e-mail to sekretariat@dgkn.de. Digital signatures are possible.

Personal Information/ Private Address

Salutation -	Academic Title(s)	Date of Birth
First Name	Last Name	
E-Mail	Phone Number	
Street Name, No.		
Zip Code	City	Country

Personal Information/ Business Address

Institution	Clinic/Department
Street Name, No.	
Zip Code	City	Country
Professional Title/ Additional Qualification	
Occupational Category -- please choose from the drop down menu --	
If "Occupational Category - Other", please specify	If "Occupational Category - Student", please add field of study and expected graduation year

→ Please send invoices to my ○ private address ○ business address

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Participation Fees and Registration

This form is valid only for registrations to **IONM Advanced Summer School**. Further information on our IONM training is available on our website dgkn.de/fuer-experten/ionm.

! When registering for the summer school, proof of successful completion of the basic courses I and II is required as a minimum. Alternatively, any qualification equivalent to the basic courses may be accepted. Relevant proof must be enclosed with this form. Only the IONM committee is authorised to decide on recognition of any proof of qualification. If proof cannot be given (e.g. in case of international participants), please specify your experience in the text box on page 4.

The summer school is built up as a 2,5-days special training dedicated to the deepening of acquired basic knowledge in pre- and intra-operative mapping as well as intraoperative neuromonitoring, in particular training in practical application and interpretation.

☐ **I hereby apply to attend the Advanced Summer School in** _____ (Fill in the year)
(depending on availability and qualifications)

Member DGKN or DGNC	**Early Bird** (until 20/01/27)	**Late Registration** (after 20/01/27)
☐ **Non-medical staff***	570 EUR	640 EUR
☐ **Medical assistant**	620 EUR	700 EUR
☐ **Specialised medical staff**	690 EUR	780 EUR

Non-member DGKN/DGNC	**Early Bird** (until 20/01/27)	**Late Registration** (after 20/01/27)
☐ **Non-medical staff***	660 EUR	745 EUR
☐ **Medical assistant**	715 EUR	805 EUR
☐ **Specialised medical staff**	800 EUR	900 EUR

Passive Participation	
☐ **Any other than listed above****	350 EUR

*e.g. technical assistants, students, scientists or medical staff in part-time

** e.g. industry staff

Fees for summer schools vary depending on the location and year of the event. Please see our **website** for detailed information.

For details on included services see page 3 Terms and Conditions.

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Terms and Conditions

Registration: If you have not attended the DGKN Basics Courses, please send a short letter of interest along with a list/prove of previous courses/experience in the context of perioperative and intraoperative mapping and neuromonitoring and the registration form to the head office of the German Society of Clinical Neurophysiology and Functional Neuroimaging (DGKN).

The acceptance of your registration will depend on the total number of applicants (maximum attendees: 30) and your personal level of expertise. Upon successful review of your application, registration will be confirmed and the invoice will be issued.

E-learning and Mandatory Content: International and external participants who have not been part of the DGKN (Basics) curriculum so far, will be provided with on-demand e-learning material approximately 6-8 weeks prior to the course. Participants who have completed the basic courses will gain access to the e-learning material likewise to repeat contents ahead of the summer school. Part of the introductury lectures specific to the hands-on training topics will be available online only. Please make sure to watch them prior to the course. These contents will not be repeated. The access data may not be passed on to third parties. The material is available exclusively for the personal use of the participant and must be kept inaccessible to third parties.

Participation Fees: include the bus transfer from/to Lisbon Airport as well as the costs for accommodation (in double occupancy of twin-bedded rooms! Single rooms at extra costs upon request) and full catering (incl. drinks flat rate; excl. high-proof spirits and cocktails). In case of external accommodation (self-organized), a discount of 100 EUR will be applied. The travel (from home) to and from Lisbon airport must be organized independently and is not included in the fee.

The **passive participation fee** (e.g. for industry staff) is 350 EUR and includes full catering (but not accommodation). External dinner participation (e.g. of family members) is generally possible upon request and payment.

Networking Events: The participation in the paid networking events is voluntary. The additional fee needs to be paid on-site directly to the course administration team and will be announced in the final programme.

Video and Photos: Please note that videos and photographs may be taken during the summer school. By signing the registration you grant permission to the DGKN to use any visual material in which you might be seen or heard for purposes of press and public relations. Data will be held for the whole duration of the project (max. 10 years), in both printed and digital form, for the purpose of disseminating information on the project's activities via various channels and in compliance with the GDPR. You can object to the processing of photos ans videos at any time for future use, in case you are clearly exposed, at any time in writing. Please send your objection to assistenz@dgkn.de.

Cancellation of the Summer School is possible up to and including January 20, 2027, with a full refund of the booking amount. After this date, the full fee is due. In the event of cancellation after this deadline, e.g., due to illness, cancellation free of charge is only possible upon immediate presentation of a medical certificate. If proof cannot be given, registration fee will be fully charged.

General Data Protection Notice: By providing your signature, you consent to the storage and use of the data collected here for purposes in accordance with DGKN statutes. The legal basis for this is derived from Article 6 of the General Data Protection Regulation (GDPR). If there is no statutory retention period, the data will be deleted as soon as storage is no longer necessary or the legitimate interest in storage has ceased. Your data will only be shared with the course organizers. There will be no disclosure of your data to third parties for advertising purposes.

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Prior Experience/ Certificates

Specify your background and experience in intraoperative neuromonitoring. Please attach relevant certificates to your application, as admission is based on qualifications due to limited capacity.

Newsletter

☐ **Yes, I would like to receive newsletters from the DGKN** (only available in German)

Please note down your e-mail:

DGKN Membership

Membership in the German Society for Clinical Neurophysiology and Functional Imaging (DGKN) is mandatory for obtaining the DGKN certificate in intraoperative neuromonitoring. The application must be submitted at the latest after completion of all modules and with the application for the IONM certificate. The DGKN will then review the application and issue the certificate upon approval.

- I am already a member of the DGKN.
- No active membership yet → This way to the membership application.

Signature

By signing I agree to the terms and conditions as published on page 3 of this registration form.

I have read the information on videos and photos as described under Terms and Conditions and I hereby consent to process my photos/videos/audio recordings taken of me during the summer school.

- Yes, I consent.
- No, I don't consent.

Datum	Ort	Unterschrift